

Capacity Planning Checklist



- Check current SLA levels.** Before looking ahead, it is crucial to understand the current capacity and service level agreements.
- Analyze existing capacity.** Review how well your systems stand up to current needs.
- Understand future needs.** What skills are necessary for future projects, and are the necessary resources in place?
- Identify consolidation opportunities.** Capacity planning is an ideal time to consolidate workloads.
- Make recommendations.** Use current capacity data to inform decisions on future initiatives.
- Execute on plan.** Create an actionable plan with an eye on the future to keep on track.

